

Keep In Time Dance Academy

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Credit Card Recurring Payment Authorization Form

Schedule your payments to be automatically charged to your credit card. Just complete and sign this form to get started!

Recurring Payments Will Make Your Life Easier:

- It's convenient (saving you time and postage)
- Your payment is always on time (even if you're out of town), eliminating late charges
- You can get Rewards Points for paying your bill

Here's How Recurring Payments Work:

You authorize regularly scheduled charges to your Visa, MasterCard, or Discover card. You will be charged each billing period for the total amount due for that period. A receipt will be emailed to you and the charge will appear on your credit card statement. You agree that no prior-notification will be provided if the payment is under \$300. The studio will only use Recurring Payment for TUITION RELATED FEES. We will not automatically charge your card for costume and miscellaneous fees. If studio tuition amounts increase, or the payment date changes, you will receive notice from us at least 10 days prior to the payment being collected.

Please complete the information below:

I _____ authorize Keep In Time Dance Academy to charge my credit card

(full name)

indicated below on or before the 10th of each month for payment of my Tuition Related Fees.

I understand that I will only receive advance notice of the charge if it exceeds \$300.

Billing Address _____

Phone# _____

City, State, Zip _____

Email _____

Account Type: Visa MasterCard Discover

Cardholder Name _____

Account Number _____

Expiration Date _____

CVV (3 digit number on back of Card) _____

Notes:

SIGNATURE _____

DATE _____

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify the business in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. This payment authorization is for the type of bill indicated above. I certify that I am an authorized user of this credit card and that I will not dispute the scheduled payments with my credit card company provided the transactions correspond to the terms indicated in this authorization form.

Tuition



1 Class a week	\$50/month
2 Classes a week	\$94/month
3 Classes a week.....	\$140/month
4 Classes a week	\$180/month
5 Classes (unlimited).....	\$215/month
Per lesson rates.....	\$15/class

One Time Registration Fee: \$15.00 per Dancer/Family

Tuition Policies:

- We accept Visa, Mastercard and Discover cards.
- Checks can be made out to Keep in Time Dance Academy
- Withdrawal from classes requires written notice before the first of the month.
- Tuition payments are due the 1st class of each month. A Late Fee of \$10.00 will be charged for any payments made after the 10th of the month.
- A \$25.00 fee is charged for any check returned by the bank.
- Monthly rates are Special Rates. Depending on the month you may have 3, 4, or 5 weeks of classes. There are no Refunds or Deductions for classes missed. You may make-up classes that you have missed, in a different class within 30 days from the missed class.
- For private lessons or birthday party prices/scheduling please inquire with the front desk or call.
- All payments made are applied to the oldest balance first.
- All classes are subject to class size and availability.
- Students will not be allowed into class if tuition is not paid.